

K. Graduate Student Guidelines

1. Effective for students entering the fall of 1990:
The minimum requirements for a Master of Arts degree in the Department of Psychology are:
 - a. i) Plan I (thesis plan) 24 hours of course work with a grade of B- or better in each course and six hours of master's thesis hours for a total of 30 hours of credit. A thesis approved by a Psychology Department faculty committee of three.
 - ii) Plan II (non-thesis apprenticeship plan) 30 hours of course work with a grade of B- or better in each course and completion of two research apprenticeships to one or more members of the Psychology Department faculty. Two approved research papers as defined by the graduate program.
 - b. Completion of the statistics requirement with a B- or better in each semester.
 - c. Any additional requirements imposed by the graduate program, provided those requirements are in writing and available to students.
 - d. All requirements imposed by the Graduate School.
2. Every Ph.D. dissertation committee in the Department of Psychology shall consist of at least: a) one member of the graduate faculty from outside the department (presently required by the Graduate School) and b) one member of the graduate faculty from within the department but outside the graduate training program (including primary and secondary members) to which the student belongs. (9/79)
 - a. The Director of Graduate Studies shall appoint this "outside of area" psychology faculty member in consultation with the dissertation advisor. (9/79)
 - b. The departmental committee membership names shall be placed on file with the Director of Graduate Studies prior to the review and approval of the dissertation proposal. This filing must be made on approval of the graduate school comprehensive examination form by the Director of Graduate Studies. (9/79)
 - c. Once this committee list is placed on file, removal of any faculty member from this committee shall require approval of the Director of Graduate Studies. (9/79)
3. Graduate students must receive a grade of B- or better in Psychology Department courses in order to fulfill department or area course requirements. (9/72)
4. Typically the dissertation committee, is made up of three faculty from the program, one from outside the program but within the department and one outside the department. There must be a minimum of three members of the five person primary committee from the Psychology Department. There must be one faculty from outside the major program, but within the Department of Psychology and there must be one faculty member outside

the department. Other requirements may be made by the graduate program.

5. A maximum of 10 semester hours may be transferred from prior graduate work to the graduate program in the Department of Psychology, subject to the approval of the Program Director and Director of Graduate Studies.
6. The Department of Psychology does not require proficiency in a foreign language as a requirement for a Ph.D.
7. All graduate students must have a teaching experience equivalent to one semester quarter time teaching. This requirement is made regardless of the source of funding of the student.
8. No student in the department beyond the sixth year may receive a teaching assistantship unless all students, first through sixth year who are eligible through previous teaching records, academic performance, and application, are first supported.
9. POLICY FOR AWARDING TEACHING ASSISTANTSHIPS IN THE DEPARTMENT OF PSYCHOLOGY
 - a. All graduate students in the Department of Psychology will be eligible for paid teaching assistantships based in part on merit, in part on years in their program and in part on financial need. Any student, first through sixth year who does not have other sources of support that are equivalent to one-half time work responsibility or level of support may apply for a teaching assistantship.
 - b. Because the definition of merit differs from program, initial assignments are made by programs.
 - c. Entering students by definition are a high priority for teaching assistantships. The department depends on such offers for graduate student recruitment.
 - d. For advanced students, each program will assign that program's allotment of teaching assistantships based on highest merit among eligible students. Merit may be based on grades, recommendations of academic and/or research advisor and program area director AND on previous performance as a teaching assistant (if any). Programs may develop three levels of merit. Given similar levels of merit, financial needs may be taken into account. Programs may use priority funding based on lower or higher seniority, but must specify the rule.
 - e. For alternates beyond the original allocation to program areas, program area directors will assign a 1-3 rating on academic progress (3 = high), a 1-3 rating on teaching quality (3 = high), and a 1-3 rating on financial need (3 = high). The Director of Graduate Studies of the department will assign additional teaching assistantships as they become available, based first on similar levels of merit, then on need.

Students must be competent to teach that specific content area that is available.

- f. Award on continuation of any teaching assistantship is subject to Rules of the Graduate School, adequate academic progress and adequate teaching quality.